

FIELD OFFICER – LIVELIHOOD (1 POST)**LOCATION: WOFAK MOMBASA****Job summary**

Reporting to Project Coordinator, the Field Officer will be responsible for implementation of “Delivering for Young Mothers project”-DY Livelihood activities and interventions aimed at improving livelihoods of young women and men. The officer will work with established and selected women groups, youth groups and men groups in implementation of group savings and loans and Business Development Skills (BDS). The officer will also work with the project team in identifying areas requiring economic strengthening among the selected community/project groups and subsequently build the capacity to address the identified areas.

Specific Responsibilities and tasks

- Work with community groups to promote GS&L and develop business skills and alternative livelihoods.
- Support /establish women, youth and men groups and linking them with financial institutions or programs and building their capacities on savings and loans.
- Identification /Strengthening IGA by community groups which aim at enhancing the economic living standards of project beneficiaries/clients
- Capacity building groups with alternative livelihood interventions that will include livestock/poultry keeping and farming.
- To advise groups on potential sources of start-up, revenue and expansion funding and wider support for enterprise development.
- Prepare timely monthly, quarterly and adhoc project reports and submit them on a timely basis to the Technical officers and the M & E officer.

Required Qualifications:

1. Degree in social sciences or Higher Diploma or Diploma in Community Development, Social Work or Counselling from a recognized institution with a minimum 3 years proven working experience in community work.
2. Understanding and proven Knowledge of working with Government Ministries and agencies.
3. Experience in HIV and AIDS and reproductive health programs /issues an added advantage
4. Be a trained TOT
5. Previous knowledge and experience of working with EU programs is an asset.
6. Computer literacy is mandatory.

NB:

- **Female applicants are encouraged to apply.**
- **All Candidates MUST fill Wofak’s job application form downloadable from our Website. (www.wofak.or.ke**

Application letter and an up-to-date CV with names and addresses of three referees and telephone contacts should be submitted electronically by 27th January 2012 addressed to e-mail: vacancies@wofak.or.ke with subject: “**Application Field Officer Livelihood–DY**”

Only short-listed candidates will be contacted